

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON
ON WEDNESDAY, 21ST FEBRUARY 2018 AT 7.30PM**

PRESENT: COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, A. COURT and G. MARSHALL

1. Apologies for absence

Councillor Porter (business commitment) and Councillor Smith (personal commitment).

2. Declarations of Interest

The Chairman declared personal interests in items 6(b)(ii) as a village hall trustee and 10(f) as a resident of The Level. Councillor Brummell declared personal interests in items 6(a)(i) and (ii) as a family member is the landowner and 6(b)(ii) as a village hall trustee. Councillor Marshall declared a pecuniary interest in items 9(c) and 9(d) as the applicant.

3. Open forum

No questions from the public.

4. Acceptance of the minutes of the previous meeting (January)

The minutes had been circulated prior to the meeting. Councillor Court proposed the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

5. Matters arising from the minutes of the previous meetings:

- (a) The Bell Inn; re-registered
The Clerk reported that this must be re-registered.
ACTION: The Clerk to re-register.

6. Councillor's Reports

- (a) Outside Organisations
(i) Gliding Club update
No new update.
(ii) Karting Club; update
The Clerk said that she has not received an update from the enforcement officer. Councillors agreed that this should be chased with a copy to District Councillor Webb.
ACTION: The Clerk to chase for an update.
- (b) Communication
(i) School update
No new report.
(ii) Village Hall Trustees update
No new report.
(iii) PTR Meeting (19th February)
No councillor was available to attend.
- (c) Highways
(i) Traffic Calming; update

The Chairman reported that he has contacted Hornton Parish Council. He is waiting for a date for the demonstration of the speeding device.

(ii) Mill Lane and Stocking Lane pot holes update

ACTION: The Chairman to follow up on this and also the road outside the Karting Club.

(d) Countryside

Councillor Brummell reported that the kerbing on the village green needs attention. He was asked to request a local contractor to look at it.

ACTION: Councillor Brummell to ask a local contractor to look at the kerbing.

(i) Trees on the Green; work taking place 18th January

This work has taken place.

(ii) To consider planting trees on the green

Councillors agreed that trees should be planted on the green preferably by the main road. It was suggested that a specimen tree could be planted to eventually replace the horse chestnut outside Senendone House but not as close to it. The Clerk was asked to seek advice from the tree officer at the District Council and Natural England on the type of tree to plant.

ACTION: The Clerk to contact the tree officer at the District Council and Natural England for advice on the type of tree to plant.

It was also agreed that the Clerk would ask Thames Water to remove the markers on the green.

ACTION: The Clerk to ask Thames Water to remove the markers.

(iii) Spring Clean

Councillors agreed that this should take place on 10th March in the morning followed by refreshments in the village hall. It was agreed that the school would be notified. The Gliding and Karting Clubs representatives invited.

ACTION: Councillor Court to arrange for equipment and advertising of the litter pick. Councillor Court to also ask a resident if they would assist with the refreshments. The Chairman to invite the Gliding and Karting Clubs. The Clerk to make the school aware.

(e) Assets

No new report.

(f) Emergency Planning

(i) Grit update

Councillor Court said that we have one big bag of grit left. Smaller bags would be more convenient and should be ordered from the County Council in September. The resident is willing to put grit out in extreme weather conditions but would need a container to place it in. It was agreed that nominated councillors would contact the contractor if grit is required. The Clerk was asked to contact the County Council and ask if we could put a container next to the bus shelter.

ACTION: The Clerk to find out if we could place a container next to the bus shelter.

(g) Neighbourhood Plan

Councillors agreed that with elections in May this should be decided by the new Parish Council.

7. District and County Councillor Reports

(a) To receive reports

No new reports.

- (b) Overview and Scrutiny Committee; agenda items
Councillors agreed that the list circulated by the Chairman should be forwarded to the District Council.
- (c) Planning LL.0088/17 - consultation on the local list of information
Councillors agreed to raise no comments.
- (d) Locality Plans and Engagement Report
Circulated.

8. To consider planning applications

- (a) 18/00011/TCA - Manor Farm House, Alkerton
No comments or objections.

ACTION: The Clerk to respond to the Planning Department.

9. To receive results of planning applications

- (a) 17/02260/LB - Cotman House; granted
- (b) 17/02255/F - Cotman House; granted
- (c) 17/02489/F - The Old Almshouse, Kenhill Road; granted
- (d) 17/02544/LB - The Old Almshouse, Kenhill Road; granted

10. To receive correspondence

- (a) Introducing Village Foundations
The Clerk had circulated, prior to the meeting, an email from this company. Councillors agreed that we should invite them to a meeting. The Chairman pointed out that we have elections in May with potentially a very new Parish Council. Councillors agreed that they should be invited to the June meeting.
ACTION: The Clerk to invite them to the June meeting.
- (b) Policing in the Thames Valley (January 2018)
Circulated.
- (c) OALC (January) update
Circulated.
- (d) Site allocations plan for Stratford-upon-Avon
Noted.
- (e) Erosion of the Green
A resident has brought to our attention the damage being caused to the verge outside the Bell and The Cottage. The Clerk confirmed that this is not parish council land.
ACTION: The Clerk to respond to the resident.

The Chairman did not take part in this discussion.

- (f) Street sign on the Level
It was reported that the District Council will be replacing this sign and including a 'no through road' symbol.
- (g) Oxfordshire Matters
Circulated.

11. Financial/Administration Report

- (a) Bank balances
The Clerk confirmed the following balances:
Community Account - £8,747.94
Business Account - £7,221.95

- (b) To consider adopting revised financial regulations
The revised financial regulations had been circulated recently. Councillors agreed to adopt the revised regulations. A copy is attached to these minutes. The Clerk was asked to place a copy on the website.
ACTION: The Clerk to place a copy on the website.

12. Second open forum

No questions.

13. Passing of any accounts for payment

The following accounts were proposed by Councillor Court, seconded by Councillor Brummell and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (January) - £176.84
- (b) HM Revenue & Customs (PAYE) - £44.20
- (c) Mr. N. Brooks - fuel for mower plus mower servicing - £182.70
- (d) Mrs. C. Hill - expenses (Oct-Dec) - £60.99
- (e) Treotech Arboricultural Services Ltd. - maintenance work on the trees on the green - £816.00

14. Closure of meeting

The next meeting will be on Wednesday, 14th March.
The Chairman closed the meeting at 8.30pm.