

**MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH ALKERTON  
PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON ON  
WEDNESDAY, 20TH JULY 2016 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, C. BUCHANAN, A. COURT and G. SMITH

**1. Apologies for absence**

Councillor Porter (holiday).

**2. Declarations of Interest**

The Chairman declared personal interests in item 6(b)(ii) and 12(c) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i), 6(a)(ii), 8(a) and 9(b) as a family member owns the land. He also declared personal interests in items 6(b)(ii) and 12(c) as a Village Hall Trustee.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (June)**

The minutes had been circulated prior to the meeting. Cllr. Court proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

- (a) Rights of Way across Upton Estates; liaison with Upton Estates  
The Clerk said that she has spoken to the Estates. They have no plans to limit walkers to the definitive paths. They ask that gates are closed when accessing their land as they have had incidents of livestock escaping.
- (b) Tanner's Pool; damage to wall update  
The District Council has spoken to the contractors and believes the wall will be rebuilt.
- (c) Tanner's Pool; letter to owner re. parking, litter, noise, verges  
The Clerk confirmed that the letter has been sent. Councillor Buchanan said that Thames Water is looking at the water leak.
- (d) The School House; letter to owner re. parking and damage to area around war memorial  
Councillor Buchanan said that she has some amendments to the letter which she will forward to the Clerk.  
**ACTION: Councillor Buchanan to forward the amendments to the Clerk.**
- (e) Request for funding towards Alkerton churchyard update  
The Clerk said that she has received a response from the PCC. However, the response did not say where the annual £400 is spent. The Chairman said that he understands that it is spent on grass cutting in Alkerton churchyard. The Shenington churchyard is maintained by a resident. The Clerk explained that the Parish Council is permitted to fund maintenance in churchyards. Our budget is £400 but we do have some funds in unallocated. The PCC have received a quote of £550 for this work. This was discussed and councillors agreed that they would grant £150 towards maintenance of Alkerton

churchyard. However it was noted that this is a significant amount of our precept and should be considered as a one-off payment.

**ACTION: September agenda item.**

## 6. Councillors Reports

### (a) Outsider Organisations

#### (i) Gliding Club update

The planning application has been received.

#### (ii) Karting Club; planning consent

It was agreed that Councillor Court would ask the Karting Club if they have a copy of the planning consents.

### (b) Communication

#### (i) School update

No new report.

#### (ii) Village Hall trustees update

The AGM is on 28th July. The decorating will be finished shortly.

#### (iii) Community Enterprise Meeting update and agreement on spreadsheet

The Chairman attended the meeting. He said that no parish seemed inclined to take on services. We were asked to complete a spreadsheet which the Chairman has completed and circulated. It was agreed that the spreadsheet could now be submitted.

**ACTION: The Chairman to submit the spreadsheet.**

#### (iv) County Council Unitary Workshop update

A report and slides was circulated to councillors prior to the meeting. The Chairman and Cllr. Buchanan attended the workshop.

### (c) Highways

#### (i) Traffic Calming update

The County Council has found some of the data from the speed surveys. The average speed must be above 24mph to warrant traffic calming. It appears that we do not meet the criteria for 20mph but councillors agreed that the speed of traffic through the parish needs addressing. It was agreed that the Chairman would ask Anthony Kirkwood at the County Council for ways in which we can reduce the speed and also the associated costs.

**ACTION: The Chairman to liaise with Anthony Kirkwood to try and find ways to reduce the speed of traffic through the parish.**

#### (ii) Speed Monitoring update

Speed monitoring took place on 21<sup>st</sup> June. Further dates were agreed.

**ACTION: Councillor Buchanan to liaise with the Police.**

#### (iii) Repairs to road by Karting Club update

**ACTION: The Clerk to liaise with County Councillor Reynolds.**

#### (iv) Mill Lane potholes update

The Clerk reported that she has tried to contact an officer.

**ACTION: Councillor Buchanan to provide an email address.**

#### (v) Devolution of highway services update

The Clerk had circulated to councillors information regarding the service. The Chairman asked if we could find out how many times a year the verges are cut. It was noted that the grass at the junctions has been cut but not the verges.

**ACTION: The Clerk to request information about the number of cuts.**

### (d) Countryside

To protect the wildflower areas in the parish it was agreed that Councillor Court should investigate purchasing small signs.

**ACTION: Councillor Court to look at the design and cost of small signs for the wildflower areas.**

- (e) Services
  - (i) Alkerton Power cables, telephone cables and street lights update**ACTION: Councillor Buchanan to contact Western Power.**
- (f) Assets
  - (i) Grit bin on Mill LaneThe grit bin is owned by the County Council.
- (g) Emergency Planning
  - (i) Annual Parish Survey; keyholders for the school updated**ACTION: Councillor Brummell to update information.**

## 7. District and County Councillors Reports

- (a) To receive reports  
No new reports.
- (b) Unitary; next steps following meetings  
Circulated via email.

## 8. To receive planning applications

Councillor Brummell did not take part in this discussion.

- (a) 16/00982/F - Shenington Gliding Club  
This application was discussed and councillors agreed that they would not object but would like a condition placed on the application stating that helicopters are not permitted to land except in an emergency situation.  
**ACTION: The Clerk to respond to the Planning Department.**
- (b) 16/00150/TCA - Oriol House, The Green  
No objections or comments.  
**ACTION: The Clerk to respond to the Planning Department.**

## 9. To receive correspondence

- (a) Household Waste Recycling Centre Consultation  
The Clerk confirmed that this has been placed on the website.

Councillor Brummell did not take part in this discussion.

- (b) email re. Stocking Lane  
The Chairman explained that this relates to an extension of Stocking Lane being a highway. Councillors agreed that this was a matter for the County Council and the landowner's solicitor.
- (c) OALC member's update (June)  
Circulated via email.

## 10. Financial/Administration Report

- (a) Bank balances  
The Clerk confirmed the following balances:  
Community Account - £7,202.93  
Business Account - £6,860.09
- (b) To review the Clerk's hours of work  
Councillors agreed that the Clerk's hours should be increased from 4.5 per week to 4.75 per week from 1<sup>st</sup> October to assist with the additional work of

creating and maintaining the website and also the devolution of the County services.

**11. Open forum**

No questions from the public.

**12. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Brummell, seconded by Councillor Court and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (June) - £164.28
- (b) HM Revenue & Customs (PAYE) - £41.00
- (c) SWAVHCT - hire of hall - £30.00
- (d) SWAPPC - maintenance of churchyards - £400.00

**13. Closure of meeting**

The next meeting will be on Wednesday, 21<sup>st</sup> September 2016 at 7.30pm.

The Chairman closed the meeting at 9.20pm.