

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON
ON WEDNESDAY, 19TH OCTOBER 2016 AT 7.30PM**

PRESENT: COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, A. COURT and S. PORTER.

1. Apologies for absence

Councillors Smith (personal commitment) and Buchanan (personal commitment).

2. Declarations of Interest

The Chairman declared a personal interest in items 6(b)(ii) and 13(d) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i) and 6(a)(ii) as a family member owns the land and 6(b)(ii) and 13(d) as a Village Hall Trustee. He declared a pecuniary interest in item 9(d) as the applicant. Councillor Court declared a personal interest in item 9(d) as the applicant is a distant relative. Councillor Porter declared a personal interest in item 9(b) as a nearby landowner.

3. Open forum

No questions from the public.

4. Acceptance of the minutes of the previous meeting (September)

The minutes had been circulated prior to the meeting. Cllr. Court proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

5. Matters arising from the minutes of the previous meetings:

(a) Tree on Shenington Hill

The Chairman said that County Highways believed the tree to be on the adjacent landowners land. They said they would write to them although there is concern over whether they have the correct tree.

ACTION: The Clerk to ensure that they do have the correct tree.

(b) Drones update

The Chairman reported that the Police have visited the resident and given advice on use of drones.

6. Councillors Reports

(a) Outsider Organisations

(i) Gliding Club update

No new report.

(ii) Karting Club update

Councillor Court said that she has a copy of the latest draft of their 2017 calendar. They have one more day to add. The Chairman reported that he contacted the Club about the late finishing times and early starting times. There are no karts on the track after 6pm. It has been suggested that the noise could be the remote control airplanes at the Gliding Club. They hope that the signs are helping with the traffic.

(b) Communication

The Chairman said that he circulated, prior to this meeting, a draft article for the Shenington Green. Councillor Porter commented that residents should be

encouraged to contact fix my street to report highways issues.

ACTION: The Chairman to add this point and forward to the editor.

(i) School update

No new report.

(ii) Village Hall trustees update

No new report.

(iii) Parish Liaison Meeting; 9th November

The Chairman and Councillors Porter and Smith will be attending.

(c) Highways

(i) Traffic Calming update

Councillor Porter had circulated an email on speedwatch technology.

Councillor Buchanan had received information from the Police. It was agreed that Councillor Porter should arrange for the 2 devices mentioned to be demonstrated to the Parish Council. Concerns were expressed regarding recalibration costs and whether the Police would support the devices.

ACTION: Councillor Porter to arrange for the devices to be demonstrated. Councillor Buchanan to request that a PCSO attends one of our meetings.

(ii) Speed Monitoring update

Councillor Buchanan has reported that the equipment is broken.

(iii) Repairs to road by Karting Club update

The Clerk to send an email to County Cllr. Reynolds requesting a meeting with Teresa Blacker.

ACTION: The Clerk to send an email to County Cllr. Reynolds.

(iv) Mill Lane potholes update

The Clerk reported that she has asked County Cllr. Reynolds if he could arrange for Teresa Blacker to meet with councillors.

(d) Countryside

(i) Details of small signs for the wildflower areas

ACTION: Councillor Porter to see whether a resident would be willing to paint wooden signs.

(e) Services

(i) Alkerton Power cables, telephone cables and street lights update

Councillor Court said that she would pass contact details for Western Power to Councillor Buchanan.

ACTION: Councillor Court to pass contact details to Councillor Buchanan.

(ii) Relocation of street light in Shenington update

The Chairman reported that he met with an engineer with regard to the street light near the Village Hall. The engineer has agreed that the new light will be placed in the same location as the current light.

(f) Assets

(i) Defibrillator; manufacturers recall does not affect our machine

The Chairman said that this has been confirmed by the manufacturer.

(g) Emergency Planning

(i) Annual Parish Survey update

ACTION: Councillor Brummell to circulate updated survey.

7. District and County Councillors Reports

(a) To receive reports

- No new reports.
- (b) Street Trading Policy
It was agreed that the Chairman would review and if appropriate respond.
ACTION: The Chairman to respond if necessary.
- (c) County Commitment to a new Council
Circulated via email.

8. To receive planning applications

- (a) 16/00278/TCA - Clematis Cottage, Stocking Lane
No comments or objections.
ACTION: The Clerk to respond to the Planning Department.
- (b) 16/01894/F - Cotman House
This application was discussed and councillors agreed to object as they believe the alterations to the boundary wall will have a detrimental effect on the street scene in a conservation area. They also agreed to request conditions be placed on this application if it is approved. The conditions relate to wheel washing facilities on-site, no work after 6pm or before 8am and not at week-ends, traffic road management for lorries exiting and accessing the site and all vehicles associated with this work to be parked on-site.
ACTION: The Clerk to respond to the Planning Department.
- (c) 16/01895/LB - Cotman House
See (b) above.

9. To receive results of planning applications

- (a) 16/00216/TCA - Honeysuckle Cottage, The Green; no objections
- (b) 16/00188/TCA - Rectory Farm, Kenhill Road; no objections
- (c) 16/00197/TCA - Top Farm House, Rattlecombe Road; no objections
- (d) 16/00203/TCA - Oriel Farm, The Green; no objections
- (e) Oxfordshire County Planning R3.0097/16 - Alkerton Landfill; granted.

10. To receive correspondence

- (a) OALC update
Circulated. The Chairman asked if some of the information could be placed on our website.
ACTION: The Clerk to organise.
- (b) Government consultation on proposals to change council tax referendum principles
The Clerk was asked to respond to this consultation.
ACTION: The Clerk to respond.

11. Financial/Administration Report

- (a) Bank balances
The Clerk confirmed the following balances:
Community Account - £7,802.55
Business Account - £7,218.88
- (b) Bank reconciliation
ACTION: November agenda item.
- (c) To accept the Annual Return and to agree to advertise the closure of audit
There were no recommendations. Councillors agreed to accept the Annual Return and asked the Clerk to arrange for the closure of audit to be advertised.

ACTION: The Clerk to arrange for the closure of audit to be advertised.

12. Open forum

Cllr. Brummell agreed to lay the wreath on 11th November.

13. Passing of any accounts for payment:

The following accounts were proposed by Councillor Court, seconded by Councillor Porter and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (Sept) - £164.28
- (b) HM Revenue & Customs (PAYE) - £41.00
- (c) Royal British Legion - 2 wreaths - £34.00
- (d) SWAVHCT - hire of hall - £20.00
- (e) Mr. P. Evans - reimbursement for the Queen's 90th birthday celebration - £300.00

14. Closure of meeting

The next meeting will be on Wednesday, 16th November 2016 at 7.30pm.
The Chairman closed the meeting at 8.55pm.