

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 14<sup>TH</sup> MARCH 2018 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, A. COURT, S. PORTER and G. SMITH

**1. Apologies for absence**

Councillor Marshall (personal commitment).

**2. Declarations of Interest**

The Chairman declared a personal interest in item 6(b)(ii) as a village hall trustee. Councillor Brummell declared personal interests in items 6(a)(i) and (ii) as a family member is the landowner and 6(b)(ii) as a village hall trustee.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (February)**

The minutes had been circulated prior to the meeting. Councillor Brummell proposed the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

(a) The Bell Inn; re-registered

**ACTION: April agenda item.**

(b) Introducing Village Foundations; June meeting

The Clerk confirmed that she has invited a representative from this company to attend the June meeting with the new Parish Council.

(c) Housing Needs Survey

The Clerk reported that Community First Oxfordshire would assist with this. They have 2 questionnaires. Councillors agreed that the Clerk should request copies of the questionnaires for councillors to review.

**ACTION: The clerk to request copies of the questionnaires.**

**6. Councillor's Reports**

(a) Outside Organisations

(i) Gliding Club update

No new update.

(ii) Karting Club; update

The Clerk said that she has requested an update from the enforcement officer.

(b) Communication

(i) School update

No new report.

(ii) Village Hall Trustees update

No new report.

(c) Highways

(i) Traffic Calming; update

The Chairman reported that he will be able to attend the demonstration of the speed monitoring device organised by Hornton Parish Council on 20<sup>th</sup> March. If any other councillor wishes to attend they are welcome.

(ii) Mill Lane and Stocking Lane pot holes update plus road outside Karting Club

No new report.

(d) Countryside

**ACTION: The clerk to ask Thames Water to remove markers on green.**

(i) To consider planting trees on the Green

The clerk reported that she has asked the District Council's tree officer for advice. Natural England and The Tree Council were unable to offer advice.

(ii) Spring Clean

Councillor Court said that a considerable amount of litter was collected. The Karting Club sent 3 representatives but unfortunately no one was able to attend from the Gliding Club. Councillors agreed to purchase 3 litter pickers at a cost of £45 which would enable councillors and residents to pick at their leisure. The pickers could also be loaned to local clubs.

**ACTION: The clerk to purchase 3 litter pickers.**

(e) Assets

(i) Village green kerbing

Councillor Brummell said that he has asked a local contractor to look at this.

(f) Emergency Planning

(i) Grit update

**ACTION: The clerk to find out if we could place a container next to the bus shelter or possibly one on Kenhill Road.**

## 7. District and County Councillor Reports

(a) To receive reports

No new reports.

(b) Report of the Independent Remuneration Panel

The clerk was asked to display this.

## 8. To receive results of planning applications

(a) 17/02580/F and 17/02581/LB - Lanes End, Well Lane; granted

(b) 17/02357/F and 17/02326/LB - Adze Cottage, 1 The Beeches; granted

## 9. To receive correspondence

(a) email re. verge damage

The clerk confirmed that the Parish Council does not own the verge by The Bell Inn. The verge could be owned by County Highways or the adjacent landowners.

**ACTION: The clerk to respond to the resident.**

(b) letter re. army searchlight sites

Councillors agreed that the Gliding Club might be able to help this gentleman.

**ACTION: The clerk to respond.**

(c) OALC (February) update

Circulated. Councillors noted that our County Councillor has a budget of £15,000 for projects within his ward.

## 10. Financial/Administration Report

- (a) Bank balances  
The Clerk confirmed the following balances:  
Community Account - £8,093.16  
Business Account - £7,221.95
- (b) Data Protection Act  
The clerk reported that she will be reading the guidance sent recently and updating councillors at the next meeting.  
**ACTION: April agenda item.**
- (c) Annual Parish Assembly; to agree date  
Councillors agreed that this should take place before the Annual Meeting of the Parish Council in May.

**11. Second open forum**

No questions.

**12. Passing of any accounts for payment**

The following accounts were proposed by Councillor Smith, seconded by Councillor Brummell and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (February) - £176.84
- (b) HM Revenue & Customs (PAYE) - £44.20
- (c) Mrs. C. Hill - expenses (Jan-Mar) - £62.72
- (d) OALC - annual subscription - £135.06

**13. Closure of meeting**

The next meeting will be on Wednesday, 11<sup>th</sup> April.

The Chairman closed the meeting at 8.45pm.