

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 15<sup>TH</sup> FEBRUARY 2017 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, A. COURT and G. SMITH

**1. Apologies for absence**

Cllrs. Porter (holiday) and Buchanan (unwell).

**2. Declarations of Interest**

The Chairman declared a personal interest in item 6(b)(ii) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i) and 6(a)(ii) as a family member owns the land and 6(b)(ii) as a Village Hall Trustee.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (January)**

The minutes had been circulated prior to the meeting. Cllr. Brummell proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

(a) Tree on Shenington Hill update

The Chairman reported that he met with an officer from the County Council. The tree had been identified correctly and the County Council officer confirmed that he has already sent out advisory letters to the landowners. The officer said the tree is not an imminent danger but he will ensure that it continues to be monitored – next time in the spring when it should come into leaf.

(b) Long Acre/Stocking Lane Royal Mail update

The Clerk confirmed that the District Council is looking into this.

(c) The Bell Inn; request to remain on asset of community value submitted.

Councillors confirmed that there is accommodation within the pub for the landlord.

**ACTION: The Clerk to respond to the District Council**

(d) Stone Holt update

The Clerk confirmed that she has written to Bob Duxbury at the District Council.

(e) Telephone box update

The Clerk said that it is not possible to keep the telephone box.

**6. Councillor's Reports**

(a) Outside Organisations

(i) Gliding Club update

No new update.

(ii) Karting Club update

No new update.

(b) Communication

- (i) School update  
No new report.
- (ii) Village Hall Trustees update  
No new report.
- (c) Highways
  - (i) Traffic Calming; update  
**ACTION: March agenda item.**
  - (ii) letter to MP update  
The draft has been forwarded to the Clerk.  
**ACTION: The Clerk to send.**
  - (iii) Repairs to road by Karting Club update  
The Chairman reported that the 'dragon machine' has broken.
  - (iv) Mill Lane potholes update  
The Chairman reported that he has met with an officer from County Highways but has had no feedback.  
**ACTION: The Chairman to contact the Officer for an update.**
- (d) Countryside
  - (i) Details of small signs for the wildflower areas  
Councillor Court agreed to look into this.  
**ACTION: Councillor Court to look at costs for 2 signs saying Wildflower Area**
  - (ii) To consider reviewing the condition of the trees on the Green update  
**ACTION: March agenda item.**
  - (iii) Spring clean; 4<sup>th</sup> March at 10.30am  
Councillor Court to arrange for notices to be displayed. The Clerk to place a note on the website.  
**ACTION: Councillor Court to arrange notices. The Clerk to place a note on the website.**
- (e) Assets
  - (i) Defibrillator update  
The Chairman agreed to fit the new battery and pads. It was agreed that the defibrillator could be checked at every Parish Council meeting.  
**ACTION: The Chairman to fit the new battery and pads.**
  - (ii) Grit bins update  
This is being sorted by the County Council.
- (f) Emergency Planning
  - (i) Annual Parish Survey; update  
**ACTION: The Clerk to update.**

## 7. District and County Councillor Reports

- (a) To receive reports  
No new report.
- (b) letter from District Council re. single unitary authority  
Circulated.
- (c) Minerals and Waste Plan Consultation  
The Chairman reported that this plan consists of modifications. It does not affect this parish.  
**ACTION: Councillors agreed not to respond.**
- (d) New Street Trading Policy  
Noted.

- (e) Parking on Stocking Lane  
The Chairman reported that District Councillor Webb has asked us whether there is a problem with parking on Stocking Lane. Councillor Brummell said that it would be a good idea to have more parking by the bungalows. Councillors agreed to request more parking by the bungalows.  
**ACTION: The Clerk to respond to District Councillor Webb.**

**8. To consider planning applications**

- (a) 17/00034/TCA - The Limes, The Green  
No comments or objections.

**ACTION: The Clerk to respond to the Planning Department.**

**9. To receive results of planning applications**

- (a) 16/02184/LB - Land north west of Fabis House; refused  
(b) 16/02183/F - Land north west of Fabis House; refused  
(c) 16/02400/CLUE - Caravan at Sugarswell Farmhouse; withdrawn

**10. To receive correspondence**

- (a) OALC December/January update  
Circulated to councillors.
- (b) letter re. plight of unpaid carers in Oxfordshire  
Noted.
- (c) email re. councillor vacancy  
This was discussed. The Clerk said that last year the Parish Council had agreed that they would prefer a councillor from Alkerton since they believe this part of the village is under represented on the Council. It was noted that in the last 18 months there has been a number of issues in Alkerton. The Clerk was asked to thank the resident and make them aware of our preference for a councillor who lives in Alkerton.  
**ACTION: The Clerk to respond to the resident.**
- (d) Litter  
The Chairman reported that he has received an email from a resident regarding litter. The resident did say that the District Council was very quick in coming out and clearing up once reported. There was a comment regarding dog fouling which is the responsibility of the District Council.  
**ACTION: The Chairman to respond to the resident.**
- (e) Village pig roast/barn dance  
Councillors agreed that this is a good community event which can take place on the village green. The Clerk asked for confirmation that the organisers have public liability insurance. The Chairman agreed to follow up on this.  
**ACTION: The Chairman to liaise with the organisers.**

**11. Financial/Administration Report**

- (a) Bank balances  
The Clerk confirmed the following balances:  
Community Account - £6,796.75  
Business Account - £7,220.68
- (b) Bank reconciliation  
**ACTION: March agenda item.**

**12. Open forum**

No questions from the public.

**13. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Smith, seconded by Councillor Court and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (January) - £175.24
- (b) HM Revenue & Customs (PAYE) - £43.60
- (c) Alderwood Electrical Ltd. - electrician - £60.00
- (d) Mrs. C. Hill - reimbursement for the defibrillator parts - £90.58

**14. Closure of meeting**

The next meeting will be on Wednesday, 15<sup>th</sup> March at 7.30pm.  
The Chairman closed the meeting at 8.40pm.