

**MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON ON WEDNESDAY, 13TH JANUARY 2016 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, C. BUCHANAN, A. COURT, S. PORTER, G. SMITH, COUNTY COUNCILLOR G. REYNOLDS and 1 member of the public

**1. Apologies for absence**

District Councillor D. Webb.

**2. Declarations of Interest**

The Chairman declared personal interests in items 6(b)(i) as a school governor and a member of his family is employed at the school and 6(b)(ii) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i), (ii) and (iii) as a family member owns the land. He also declared a personal interest in item 6(b)(ii) as a Village Hall Trustee. Councillor Buchanan declared a personal interest in item 9(d) as a nearby neighbour.

**3. Open forum**

A resident said that 2 cars had been parking recently at the bottom of Alkerton Hill making it difficult to pass safely. It was agreed that this matter should be reported to the Police. The Clerk was also asked to email the Police.

**ACTION: The Clerk to bring this parking to the attention of the Police.**

It was pointed out that a Rowan tree on Kenhill Road is overgrown and causing issues with tall vehicles. It was agreed that Councillor Porter would bring this to the attention of the owners of the tree.

**ACTION: Councillor Porter to mention to the owners of the tree.**

**4. Acceptance of the minutes of the previous meeting (December)**

The minutes had been circulated prior to the meeting. Cllr. Court proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

(a) Dog waste bin; ordered

The Clerk said that the bin is due to be delivered at the end of January.

(b) Tanner's Pool; damage to wall

**ACTION: Councillor Porter to report to the enforcement officer at the District Council**

**6. Councillors Reports**

(a) Outsider Organisations

(i) Gliding Club; planning consents update

**ACTION: February agenda item.**

(ii) Karting Club; planning consent

**ACTION: Await further consents from Councillor Webb.**

(iii) Karting Club; response from Highways regarding diverting traffic from the village

The Chairman said that County Highways has responded to our letter by suggesting signage. It was agreed that this suggestion should be forwarded to the Club.

**ACTION: The Chairman to liaise with the Club regarding County Highways response.**

(b) Communication

(i) School; request for PCSO to speak to parents

The Clerk confirmed that the PCSO was going to contact the School. It was agreed that the Clerk should contact the PCSO and find out if this has happened and what kind of response they received.

**ACTION: The Clerk to contact the PCSO.**

ii) Village Hall Trustees update

Councillor Brummell reported that the building works is going well and should be completed by our next meeting.

(c) Highways

(i) Traffic Calming Report; feedback from Cllr. Reynolds

The Chairman thanked Councillor Reynolds for his feedback. He suggested that we should work with Anthony Kirkwood at the County Council. It was further suggested that this should be discussed with other parishes. It was agreed that the Chairman, Councillor Buchanan and Councillor Reynolds should meet with Anthony Kirkwood at the County Offices.

**ACTION: The Clerk to forward the report to Anthony Kirkwood and arrange a meeting to discuss further.**

(ii) Speed monitoring dates

It was agreed that Councillors Buchanan and Smith would assist with the February date. Councillor Buchanan would discuss the location with the Police. Dates for the spring and summer have not yet been provided.

**ACTION: Councillors Buchanan and Smith to assist with February.**

**Councillor Buchanan to agree location and request dates for spring and summer.**

(iii) Repairs to the road by Karting Club update

The Chairman confirmed that this has been reported to fix my street.

Councillor Reynolds agreed to follow up on this.

**ACTION: Councillor Reynolds to follow up on this.**

(iv) Mill Lane sign update

This hasn't been repaired yet.

(v) Mill Lane potholes; reported

The Chairman said that some of the potholes have been repaired. It was agreed that you probably have to report every individual pothole. The Chairman agreed to photograph the potholes and send to fix my street.

**ACTION: The Chairman to photograph the potholes and send to fix my street.**

(d) Countryside

Councillors agreed to arrange a spring clean for 5<sup>th</sup> March at 10am. The Chairman said that he would try to inform as many residents as possible. Councillor Court agreed to arrange for use of the litter picking equipment.

**ACTION: The Chairman to inform residents. Councillor Court to arrange for use of the litter picking equipment.**

(e) Services

(i) Power cables, telephone cables and street lights

It was reported that some residents have received letters from Western Power saying that the poles are being removed. Councillor Smith agreed to contact Western Power to find out more information. Councillor Court said that she would provide Councillor Smith with the dates Western Power had mentioned in their letter.

**ACTION: Councillor Court to provide Councillor Smith with the dates. Councillor Smith to contact Western Power.**

- (f) Assets  
No new report.
- (g) Emergency Planning  
No new report.

## **7. District and County Councillors Reports**

County Councillor Reynolds reported that the County Council is having financial issues with next year's budget. He expects a 3.99% increase on the county council tax. Alkerton's recycling centre will not close for two years.

## **8. To receive planning applications**

- (a) 15/02007/F - Tanners Pool  
The Parish Council agreed to raise no comments or objections.  
**ACTION: The Clerk to respond to the Planning Department.**
- (b) MW.0156/15 - Alkerton Landfill Site  
Councillors agreed to raise no comments or objections.  
**ACTION: The Clerk to respond to the Planning Department.**

## **9. To receive results of planning applications**

- (a) 15/01666/F - Cotman House; granted
- (b) 15/01667/LB - Cotman House; granted
- (c) 15/01943/REM - The Surgery, Stocking Lane; granted
- (d) 15/01807/F - The School House, Well Lane; granted
- (e) 14/01946/F - The Old Generator Building, Kestrel Ridge; refused

## **10. To receive correspondence**

- (a) Parish Precept 2016/17 and New Homes Bonus  
The Clerk confirmed that the figures mentioned in this letter have been incorporated into the draft budget.
- (b) Her Majesty the Queen's 90<sup>th</sup> Birthday  
Councillor Porter to pass this letter to the Social Committee.  
**ACTION: Councillor Porter to pass to the Social Committee**
- (c) OALC Members update (December)  
Councillors agreed that an application should be submitted to the Transparency Fund for funding towards meeting the requirements of the code. The Clerk was asked to complete a form and submit.  
**ACTION: The Clerk to complete a form and submit.**
- (d) email re. Parking on Village Green  
This was discussed and it was agreed that the Chairman should respond.  
**ACTION: The Chairman to respond.**
- (e) Meetings between parishes and commercial bus operators  
It was agreed that the Clerk should contact Wroxton Parish Council to try and organise a meeting with all of the affected parishes.

**ACTION: The Clerk to contact Wroxton Parish Council.**

(f) Wall at the end of Mill Lane

It has been reported that the heavy lorries that are using Mill Lane are taking the wall back. It was agreed that this wall needs protection and it is in a conservation area. The Chairman agreed to report this to fix my street.

**ACTION: The Chairman to report this issue to Oxfordshire County Council.**

**11. Financial/Administration Report**

(a) Bank account balances

The Clerk confirmed the following balances:

Community Account - £4,852.88

Business Account - £7,216.18

(b) Bank Mandate Form

The Clerk confirmed that Barclays Bank have now accepted the new signatories on the mandate form.

**12. To set the 2016/17 precept and agree the budget**

A draft budget had been circulated prior to the meeting. Councillors reviewed the draft and agreed that the precept should be raised by 4% which would increase the local parish tax for a band d property by 22p per year. A copy of the revised budget is attached to these minutes.

**ACTION: The Clerk to write to Cherwell District Council requesting our precept demand.**

**13. Open forum**

The condition of the verges on Stocking Lane was mentioned. It was agreed that this is a result of the wet weather conditions.

Blocked drains at the bottom of Alkerton Hill were mentioned.

**ACTION: The Clerk to report this issue to Oxfordshire County Council.**

**14. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Porter, seconded by Councillor Brummell and carried unanimously.

(a) Mrs. C. Hill - Clerk's fee (December) - £164.28

(b) HM Revenue & Customs (PAYE) - £41.00

(c) Mr. N. Brooks - reimbursement for petrol for the mower - £92.92

(d) Mrs. C. Hill - expenses (Oct-Dec) - £32.99

(e) Broxap Ltd. - dog waste bin - £186.00

**15. Closure of meeting**

Next meeting on 10<sup>th</sup> February 2016 at 7.30pm at Shenington Village Hall.

The Chairman closed the meeting at 9.30pm.