

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 15<sup>TH</sup> MARCH 2017 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, C. BUCHANAN, A. COURT, S. PORTER, G. SMITH and DISTRICT CLLR. D. WEBB

**1. Apologies for absence**

No apologies were received.

**2. Declarations of Interest**

The Chairman declared a personal interest in item 6(b)(ii) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i) and 6(a)(ii) as a family member owns the land and 6(b)(ii) as a Village Hall Trustee. Councillor Porter declared a pecuniary interest in item 5(b) and 8(a) as a nearby landowner.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (February)**

The minutes had been circulated prior to the meeting. Cllr. Court proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

- (a) The Bell Inn; request to remain on asset of community value submitted  
The Clerk reported that a new map needs to be submitted.  
**ACTION: The Clerk to submit a new map.**
- (b) Stone Holt update  
The Clerk reported that the enforcement officer will be keeping us updated on this application.
- (c) Village hog roast/barn dance update  
The Chairman reported that the organisers will be carrying out a risk assessment. They will be covered under the PCC insurance. They have suggested taping off the green to stop parking.

**6. Councillor's Reports**

- (a) Outside Organisations
  - (i) Gliding Club update  
No new update.
  - (ii) Karting Club update  
No new update.
- (b) Communication
  - (i) School update  
No new report.
  - (ii) Village Hall Trustees update  
No new report.
- (c) Highways
  - (i) Traffic Calming; update

Councillor Buchanan said that she is trying to liaise with the Police to arrange dates for speed surveys.

(ii) letter to MP sent

(iii) Repairs to road by Karting Club update

The Chairman reported that we will be told when the 'dragon' is scheduled to visit.

(iv) Mill Lane potholes update

Some potholes have been filled. The Chairman has pointed out more potholes that require filling but some are not deep enough yet to require filling. They must meet a certain criteria before they are filled.

**ACTION: The Chairman to follow up on the filling of pot holes on Mill Lane and Stocking Lane**

(d) Countryside

(i) Details of small signs for the wildflower areas

**ACTION: April agenda item.**

(ii) To consider reviewing the condition of the trees on the Green update

The Chairman reported that he has met with a tree surgeon and is waiting for the report.

**ACTION: April agenda item.**

(iii) Spring clean; 4<sup>th</sup> March at 10.30am feedback

Councillor Court said that 4 members of the public joined councillors.

Councillor Brummell suggested a note on the blackboard next time to try and encourage more residents. Councillors agreed that this might help.

(e) Assets

(i) Defibrillator update

The Chairman confirmed that the new battery and pads have been fitted.

(f) Emergency Planning

(i) Annual Parish Survey; update

The Clerk confirmed that this has been updated and is on the website.

## **7. District and County Councillor Reports**

(a) To receive reports

District Councillor Webb reported that the request by Oxfordshire for a unitary authority has been sent to the Secretary of State for him to decide. The District Council are against this.

(b) To consider responding to the Better Oxfordshire Proposal

Councillors agreed not to comment.

(c) Extraordinary Parishes Meeting (21<sup>st</sup> March); attendees

It was agreed that the Chairman should attend.

(d) Street sign for Long Acre

The Clerk was asked to chase the officer at the District Council.

**ACTION: The Clerk to chase the officer at the District Council.**

(e) Parking on Stocking Lane; response sent

District Councillor Webb said that he has passed this request to Sanctuary Housing.

(f) Oxfordshire Clinical Commissioning Group Consultation

Councillors agreed to consider whether to respond as residents.

## **8. To consider planning applications**

(a) 17/00060/TCA - Stone Holt

Councillors agreed to object to this application as there are a significant number of trees being removed and this will affect the view from the scheduled ancient monument. The Clerk was asked to bring these concerns to the attention of the enforcement officer and the conservation officer.

**ACTION: The Clerk to write to the enforcement officer and the conservation officer.**

**9. To receive results of planning applications**

- (a) 17/00034/TCA - The Limes, The Green; no objection.

**10. To receive correspondence**

- (a) email re. councillor vacancy

The Clerk had circulated, prior to the meeting, an email received from a resident regarding the councillor vacancy. Councillors asked if the email could be forwarded to OALC for advice.

**ACTION: The Clerk to forward the email to OALC. The Clerk was asked to acknowledge the email.**

- (b) Banbury Rural Communities Policing Priorities  
Councillors agreed not to respond.
- (c) Invitation to a Parish Transport Representative Meeting  
Councillors were unable to attend.

**11. Financial/Administration Report**

- (a) Bank balances

The Clerk confirmed the following balances:

Community Account - £6,185.28

Business Account - £7,220.68

- (b) Bank reconciliation

End of year accounts will be produced.

**12. Open forum**

No questions from the public.

**13. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Smith, seconded by Councillor Court and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (February) - £175.24
- (b) HM Revenue & Customs (PAYE) - £43.60
- (c) Oxfordshire Association of Local Councils - subscription - £133.07

**14. Closure of meeting**

The next meeting will be on Wednesday, 19<sup>th</sup> April at 7.30pm.

The Chairman closed the meeting at 8.40pm.