

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 16<sup>TH</sup> NOVEMBER 2016 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, C. BUCHANAN, A. COURT and G. SMITH.

**1. Apologies for absence**

Councillor Porter (business commitment).

**2. Declarations of Interest**

The Chairman declared a personal interest in items 6(b)(ii) as a Village Hall Trustee. Councillor Brummell declared personal interests in items 6(a)(i) and 6(a)(ii) as a family member owns the land and 6(b)(ii) as a Village Hall Trustee.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (October)**

The minutes had been circulated prior to the meeting. Cllr. Brummell proposed that they be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

(a) Tree on Shenington Hill

The Clerk was asked to write to the new contact provided by the Parishes Liaison Committee.

**ACTION: The Clerk to write to the new contact.**

**6. Councillors Reports**

(a) Outsider Organisations

(i) Gliding Club update

No new report.

(ii) Karting Club update

Councillor Court said that the Karting Club has changed a couple of race dates. They will be available on their website.

(b) Communication

(i) School update

No new report.

(ii) Village Hall trustees update

The Chairman said that there is a licensing note on the OALC website. The Clerk to arrange for the information to be displayed on our website.

**ACTION: The Clerk to arrange for the information to be displayed on our website.**

(iii) Parish Liaison Meeting; 9<sup>th</sup> November feedback

The Chairman and Councillor Smith attended. The Chairman reported that the 2017/18 council tax reduction scheme will continue. Broadband is being expanded. There is a Cherwell design guide for housing. More housing is required. A site in Shenington has been put forward.

(iv) Minutes from the Parish Transport Representative Meeting

- Circulated.
- (c) Highways
- (i) Traffic Calming update  
Councillor Buchanan reported that a PCSO will meet with us. It was agreed that the Chairman and Councillor Buchanan should attend.  
**ACTION: Councillor Buchanan to arrange the meeting.**  
The Police now have speed monitoring equipment on loan so we should be able to arrange more dates.  
**ACTION: Councillor Buchanan to co-ordinate.**  
Councillor Buchanan has forwarded a draft letter to our MP to the Chairman for comments.  
**ACTION: The Chairman to comment and forward to the Clerk for sending.**
- (ii) Repairs to road by Karting Club update  
The Chairman reported that ‘dragon patching’ is due to take place.
- (iii) Mill Lane potholes update  
The Chairman has passed a contact to the Clerk who should be able to help us.  
**ACTION: The Clerk to contact the new contact.**
- (d) Countryside
- (i) Details of small signs for the wildflower areas  
**ACTION: Councillor Porter to see whether a resident would be willing to paint wooden signs.**
- (ii) To consider reviewing the condition of the trees on the Green  
The Clerk was asked to look at the insurance policy to see if there was a condition.  
**ACTION: The Clerk to look at the insurance policy.**
- (e) Services
- (i) Alkerton Power Cables, telephone cables and street lights update  
Councillor Buchanan reported that Western Power say they have no plans to go underground in Alkerton.
- (f) Assets  
The Clerk was asked to email the new contact at the County Council regarding the damaged grit bin.  
**ACTION: The Clerk to email the County Council regarding the grit bin.**  
The Chairman reported that the location of the grit bins is incorrect on the County map. It was agreed that the Chairman would send the County Council the correct locations.  
**ACTION: The Chairman to send the County Council the correct locations.**
- (g) Emergency Planning
- (i) Annual Parish Survey update  
Councillor Brummell had circulated, prior to the meeting, a draft. The Clerk was asked to remove personal data from the draft, circulate and then place on the website.  
**ACTION: The Clerk to update the draft, circulate to councillors and place on the website.**

## 7. District and County Councillor Reports

- (a) To receive reports  
No new reports.

- 8. To receive planning applications**  
(a) 16/00282/TCA - Garters, Stocking Lane  
No comments or objections.  
**ACTION: The Clerk to respond to the Planning Department.**
- 9. To receive results of planning applications**  
(a) 16/00216/TCA - Honeysuckle Cottage, The Green; no objections.
- 10. To receive correspondence**  
(a) OALC update  
The Clerk was asked to put items of general interest on the website.  
**ACTION: The Clerk to arrange for items to be placed on the website.**  
(b) Removal of Telephone Box consultation  
Councillors couldn't find a use for the telephone box. It was agreed that it shouldn't be purchased.  
(c) email from resident re. Royal Mail problem Stocking Lane  
Councillors agreed that there was an issue with post for Long Acre and Stocking Lane. It was noted that there is no street name plate for Long Acre. The Clerk was asked to write to the District Council requesting this.  
**ACTION: The Clerk to write to the District Council.**  
(d) Concern re. Cotman House contractors' vehicles  
The Chairman reported that concern has been expressed regarding parking of vehicles for Cotman House. Councillors agreed to monitor this.
- 11. Financial/Administration Report**  
(a) Bank balances  
The Clerk confirmed the following balances:  
Community Account - £7,338.27  
Business Account - £7,219.78  
(b) Bank reconciliation  
**ACTION: December agenda item.**
- 12. Open forum**  
No questions from the public.
- 13. Passing of any accounts for payment:**  
The following accounts were proposed by Councillor Brummell, seconded by Councillor Smith and carried unanimously.  
(a) Mrs. C. Hill - Clerk's fee (October) - £178.52  
(b) HM Revenue & Customs (PAYE) - £44.40
- 14. Closure of meeting**  
The next meeting will be on Wednesday, 21<sup>st</sup> December 2016 at 7.30pm.  
The Chairman closed the meeting at 8.40pm.