

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON
ON WEDNESDAY, 17TH JANUARY 2018 AT 7.30PM**

PRESENT: COUNCILLORS: R. FURNEAUX (CHAIRMAN), D. BRUMMELL, A. COURT, G. MARSHALL, G. SMITH, DISTRICT CLLR. D. WEBB (from 7.35pm) and 2 members of the public

1. Apologies for absence

Councillor Porter (business commitment).

2. To consider co-opting Mrs. Gillian Marshall to the Parish Council

Councillor Smith proposed that Mrs. Gillian Marshall be co-opted to the Parish Council, seconded Councillor Brummell and carried unanimously. Councillor Marshall signed the declaration of office form.

3. Declarations of Interest

The Chairman declared personal interests in items 7(b)(ii) and 15(c) as a village hall trustee. Councillor Brummell declared personal interests in items 7(a)(i) and (ii) as a family member is the landowner and 7(b)(ii) and 15(c) as a village hall trustee. He also declared a pecuniary interest in item 10(c) as the applicant rents office space from him. Councillor Marshall declared pecuniary interests in items 9(c) and 9(d) as the applicant. She also declared a personal interest in item 6(b) as a resident of Kenhill Road. All councillors declared a personal interest in item 7(d)(i) and 10(b) as the Parish Council owns the green.

7.35pm 2 members of the public joined the meeting. District Cllr. Webb joins the meeting.

4. Open forum

A resident explained the background behind the proposal for the Jitty to be made a public footpath. He requested that the Parish Council supports 4 residents by asking the County Council for a permitted right of way instead of a statutory right of way. The Chairman explained that this matter is with the County Council and the officer has stated that the County Council do not support permitted rights of way. The officer has also stated that the process has been started and can't be stopped. Councillors agreed unanimously to take no action at this stage.

7.50pm 2 members of the public left the meeting.

5. Acceptance of the minutes of the previous meeting (December)

The minutes had been circulated prior to the meeting. Councillor Smith proposed the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

6. Matters arising from the minutes of the previous meetings:

(a) The Bell Inn; new map

The Chairman showed the meeting a map. Councillors agreed that this represented the site of the Bell Inn and the Clerk was asked to forward this to the District Council.

ACTION: The Clerk to forward to the District Council.

(b) Grit bin on Kenhill Road; passed to OCC

The County Council has responded that the grit bin will need to be located on County Highways land. The Parish Council will need to purchase the bin at an approximate cost of £250. Councillors said that they didn't believe there was a location on Kenhill Road suitable for the grit bin. Councillor Court said that she would talk to the resident who stores our grit, to find out if he would be willing to place some grit near the green for residents to use in icy conditions.

ACTION: Councillor Court to liaise with the resident.

7. Councillor's Reports

(a) Outside Organisations

(i) Gliding Club update

No new update.

(ii) Karting Club; update

The Chairman reported that a resident was meeting with the enforcement officer today to follow up on his complaint. The enforcement officer has said that he will update the Parish Council on his investigation.

(b) Communication

(i) School update

No new report.

(ii) Village Hall Trustees update

No new report.

(c) Highways

(i) Traffic Calming; update

The Chairman attended the meeting organised by Hornton Parish Council to discuss the purchase of a speed monitoring device. The device would be purchased by the parishes. It would be insured by Hornton Parish Council and be placed on their asset register. Councillors agreed that we should express an interest. The Chairman to respond to Hornton Parish Council.

ACTION: The Chairman to respond to Hornton Parish Council

The Clerk reported that the County Council has said that they will not erect a 'concealed entrance' sign in a 30mph zone. Councillors confirmed that the entrance to the village is in a 30mph zone.

(ii) Mill Lane and Stocking Lane pot holes update

ACTION: The Chairman to follow up on this.

(d) Countryside

(i) Trees on the Green; work taking place 18th January

The Clerk explained that the quote includes the work to the Horse Chestnut Tree.

(ii) To consider planting trees on the green

Councillors agreed that this was a good idea. It was further agreed that the Chairman would mark locations on a map and circulate to councillors for comments.

ACTION: The Chairman to mark locations on a map and circulate to councillors.

(e) Assets

No new report.

(f) Emergency Planning

No new report.

(g) Neighbourhood Plan

Councillors discussed the need for a neighbourhood plan. It was agreed that to create a neighbourhood plan would involve a considerable amount of work and funding. Councillors agreed not to pursue this project at the moment.

8. District and County Councillor Reports

- (a) To receive reports
No new reports.
- (b) Street sign for Long Acre installed
- (c) Oxfordshire Minerals and Waste Local Plan
Noted.
- (d) Oxfordshire County Council planning MW.0106/17
The Chairman said that this did not affect the parish.
- (e) Overview and Scrutiny Committee agenda items
District Councillor Webb explained the role of this committee. Councillors agreed that the planning process needs to be scrutinised with documents being lost and inconsistencies among officers. The Chairman agreed to find examples to forward to the Clerk to request this item be discussed.

ACTION: The Chairman to pass examples to the Clerk. The Clerk to forward our request to the District Council.

9. To consider planning applications

- (a) 17/02581/LB - Lanes End, Well Lane
No comments or objections.
ACTION: The Clerk to respond to the planning department.
- (b) 17/02580/F - Lanes End, Well Lane
No comments or objections.
ACTION: The Clerk to respond to the planning department.

9pm Councillor Marshall leaves the meeting

- (c) 17/02489/F - The Old Almshouse, Kenhill Road
No comments or objections.
ACTION: The Clerk to respond to the planning department.
- (d) 17/02544/LB - The Old Almshouse, Kenhill Road
ACTION: The Clerk to respond to the planning department.

9.05pm Councillor Marshall returns to the meeting.

10. To receive results of planning applications

- (a) 17/00394/TCA - High Holme; no further comments or objections
- (b) 17/02034/TPO - land north of Senendone House, The Green; granted
- (c) 17/02182/F - The Old Bakery; granted

11. To receive correspondence

- (a) OALC newsletter (December)
Circulated.
- (b) email re. permission for use of the green
The Chairman explained that a request has been made by the same group that organised the community event last year on the green for use on 14th July. Councillors said that the event was a very good which went very well. However, it took a very long time for the hay bales to be removed from the green which resulted in lots of complaints. Councillors agreed that the event

could go ahead as long as the furniture and any bales are removed the following day.

ACTION: The Chairman to respond to the email.

- (c) Historic Village Trail

The Chairman expressed concerns regarding copyright rules. It was agreed that this company should be asked to contact the District Council for approval.

ACTION: The Clerk to respond to the company.

- (d) Parking near the green

The Clerk said that concern has been expressed regarding a vehicle parking near the green. This is not a matter for the Parish Council. If the vehicle is blocking a footway it is a matter for the Police.

ACTION: The Clerk to respond to the resident.

- (e) RAF Brize Norton public consultation

Notice of the public consultation has been passed to the Gliding Club.

- (f) email re. the Jitty.

See item 4.

12. Financial/Administration Report

- (a) Bank balances

The Clerk confirmed the following balances:

Community Account - £8,747.94

Business Account - £7,220.68

- (b) To consider adopting revised standing orders

The revised standing orders had been circulated recently. Councillors agreed to adopt the revised orders with the amendments recommended by the Chairman. The Clerk was asked to incorporate the amendments in the document, circulate to councillors, place a copy on the website and attach a copy to these minutes.

ACTION: The Clerk to update the standing orders, send to councillors and place a copy on the website.

13. To consider setting the precept and agreeing the draft budget

The draft budget had been circulated prior to the meeting. Councillors agreed to raise the precept to £5077 to allow for grass cutting expenditure in the future. A copy of the draft budget is attached to these minutes.

14. Second open forum

No questions.

15. Passing of any accounts for payment

The following accounts were proposed by Councillor Court, seconded by Councillor Smith and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (December) - £176.84

- (b) HM Revenue & Customs (PAYE) - £44.20

- (c) SWAVHCT - hire of hall - £30.00

16. Closure of meeting

The next meeting will be on Wednesday, 21st February at 7.30pm with the following meeting on Wednesday, 14th March.

The Chairman closed the meeting at 9.30pm.