

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 20<sup>th</sup> SEPTEMBER 2017 AT 7.30PM**

**PRESENT:** COUNCILLORS: S. PORTER (CHAIRMAN), D. BRUMMELL, A. COURT and G. SMITH

**1. Apologies for absence**

Councillor Furneaux (business commitment).

**2. To accept the resignation of a councillor**

The Chairman reported that Councillor Buchanan had resigned. He thanked her for her hard work and commitment especially with traffic calming and the tidying of the war memorial.

**3. To consider co-opting Jane Phillips to the Parish Council**

Jane Phillips was not present at the meeting nor had she given apologies. Councillors agreed that she should not be co-opted until she attends a meeting and councillors are happy that she wants to become a councillor. She was, therefore, not co-opted.

**4. Declarations of Interest**

The Chairman declared a personal interest in item 12(e) as the proposer. Councillor Brummell declared personal interests in items 8(a)(i) and (ii) as a family member is the landowner, 8(b)(ii) as a village hall trustee, 10(b) as a near neighbour and 12(b) and (g) as a family member is the landowner.

**5. Open forum**

No questions from the public.

**6. Acceptance of the minutes of the previous meeting (July)**

The minutes had been circulated prior to the meeting. Councillor Court proposed that the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**7. Matters arising from the minutes of the previous meetings:**

(a) The Bell Inn; new map  
**ACTION: Cllr. Porter to mark up the map.**

(b) The green; removal of straw bales  
It was reported that these have been removed.

**8. Councillor's Reports**

(a) Outside Organisations  
(i) Gliding Club update  
No new update.  
(ii) Karting Club update  
It was agreed that the Chairman, Councillors Court and Furneaux would meet the Club on 9th October.

(b) Communication  
(i) School update

The Clerk said that she has asked the Police to visit the school.

**ACTION: The Clerk to follow up on this.**

(ii) Village Hall Trustees update

Councillor Brummell reported that maintenance work will be taking place.

Roof joists and guttering will be repaired which should stop water dripping on to the defibrillator.

(iii) Banbury Rural Community Forum; 21<sup>st</sup> September

No attendees.

(c) Highways

(i) Traffic Calming; update

Councillors discussed the entrance to the parish and the need for concealed entrance signage which should slow traffic. The Clerk was asked to contact

County Highways to find out if this is possible and the cost.

**ACTION: The Clerk to contact County Highways.**

(ii) Repairs to road by Karting Club update

Repairs to this road should start on 1<sup>st</sup> October.

(iii) Mill Lane and Stocking Lane pot holes update

No date has yet been given.

(iv) Sugarswell Lane top dressing

This is currently being addressed.

(d) Countryside

The Chairman reported that the tree outside The Bell has lost a branch. The

Clerk said that she believes that this tree is on land owned by County

Highways.

**ACTION: The Clerk to inform County Highways.**

(i) Small signs for the wildflower areas update

Councillors agreed to wait until March before erecting the signage.

(ii) Tree on Shenington Hill update

County Highways has made the landowner aware.

(iii) Trees on the green update

The Clerk reported that a planning application has been received for this work.

She also explained that an application had been received to fell the Horse

Chestnut on the green. She has been assured by our contractor that this is an

error and the application will be cancelled. Our contractor did say that work is

needed on the Horse Chestnut tree but didn't provide a quote. The Clerk was

asked to obtain a quote.

**ACTION: The Clerk to obtain a quote for maintenance work on the Horse Chestnut tree.**

(e) Assets

No new report.

(f) Emergency Planning

Councillor Brummell confirmed that he has completed the questionnaire and

returned it to the County Council.

## 9. District and County Councillor Reports

(a) To receive reports

No new reports.

(b) Street sign for Long Acre update

The Clerk reported that this has been chased.

(c) Grit bin at the end of Mill Lane update

The Clerk reported that County Highways are aware that this requires replacing.

**10. To consider planning applications**

- (a) 17/01774/F and 17/01775/LB - The Old Almshouse, Kenhill Road  
Councillors agreed to raise no comments or objections.  
**ACTION: The Clerk to respond to the planning department.**
- (b) 17/00297/TCA - Old Rick Barn, Mill Lane  
Councillors agreed to raise no comments or objections.  
**ACTION: The Clerk to respond to the planning department.**
- (c) 17/00302/TCA - Village Green  
Councillors agreed not to discuss this application since the Parish Council is the applicant.
- (d) 17/00256/TCA - Sunnymeade  
Councillors agreed to raise no comments or objections.  
**ACTION: The Clerk to respond to the planning department.**

**11. To receive results of planning applications**

- (a) 17/01202/LB - land north west of Fabis House, Rattlecombe Road; granted
- (b) 17/01201/F - land north west of Fabis House, Rattlecombe Road; granted
- (c) 17/00256/TCA - Sunnymeade; no comments or objections
- (d) 17/00648/F - Tysoe Hill Cottage; granted
- (e) 17/01247/F - Stratton House, 3 Marshalls Close; granted

**12. To receive correspondence**

- (a) OALC (August) Newsletter  
Circulated to councillors.
- (b) email re. karting noise  
The Clerk confirmed that this is being dealt with by the District Council.
- (c) Cotswold Conservation Board  
Noted.
- (d) NHS controlled locality determination  
Noted.
- (e) To consider requesting that Honeysuckle Cottage is listed  
This request was discussed and councillors agreed that this cottage should be listed. However, there are probably other buildings in the parish that should also be considered. To survey the parish is not possible so it was agreed not to request that Honeysuckle Cottage is listed.
- (f) Vegetation obstructing road in Alkerton  
Councillors agreed that this vegetation does require cutting. The Clerk was asked to write to the resident.  
**ACTION: The Clerk to write to the resident.**
- (g) Incident at kart racing  
Noted.
- (h) Policing in the Thames Valley (August)  
Circulated.
- (i) Broadband update  
Circulated.
- (j) email re. land north west of Fabis House planning applications

Councillors agreed that questions regarding planning matters are for the District Council. The Clerk was asked to respond to the resident.

**ACTION: The Clerk to respond to the resident.**

- (k) Hornton speed watch proposal

This email was circulated prior to the meeting. Councillors agreed that this could be of interest. The Clerk was asked to respond.

**ACTION: The Clerk to respond to Hornton Parish Council.**

- (l) email re. conservation vote

Councillors agreed that this is a matter for the District Council. The Clerk to respond to the resident.

**ACTION: The Clerk to respond to the resident.**

- (m) National Highway and Transport public consultation

Noted.

- (n) Historic Village Trail

Councillors agreed that this is a good idea that they are happy to support. Once the leaflet is finalised we could place on our website.

**ACTION: The Clerk to respond to the resident.**

### **13. Financial/Administration Report**

- (a) Bank balances

The Clerk confirmed the following balances:

Community Account - £8,249.36

Business Account - £7,220.68

- (b) To consider approving the annual return

The Clerk reported that there were no issues from the external auditor.

Councillors agreed to approve the annual return.

**ACTION: The Clerk to display the notice on the notice board and website.**

### **14. Open forum**

No questions.

### **15. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Smith, seconded by Councillor Court and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (August) - £176.84

- (b) HM Revenue & Customs (PAYE) - £44.20

- (c) SWAPCC - churchyard maintenance - £400.00

### **16. Closure of meeting**

The next meeting will be on Wednesday, 18<sup>th</sup> October at 7.30pm.

The Chairman closed the meeting at 8.40pm.