

**DRAFT MINUTES OF THE ANNUAL MEETING OF SHENINGTON WITH
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON
ON WEDNESDAY, 10TH MAY 2018 AT 7.40PM**

PRESENT: COUNCILLORS: S. PORTER (CHAIRMAN), D. BRUMMELL, L. GOSNEY
and G. SMITH

1. Appointment of Chairman

Councillor Smith nominated Councillor Porter as Chairman, seconded Councillor Brummell and carried unanimously. Councillor Porter signed the declaration of office form.

2. Apologies for absence

Councillors Marshall (personal commitment) and Woodcock (business commitment).

3. Declarations of Interest

Councillor Brummell declared personal interests in items 8(a)(i) and (ii) as a family member is the landowner and 8(b)(ii) and 13(c) as a village hall trustee.

4. Open forum

No questions from the public.

5. Acceptance of the minutes of the previous meeting (April)

The minutes had been circulated prior to the meeting. Councillor Brummell proposed the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

6. Matters arising from the minutes of the previous meetings:

- (a) The Bell Inn; re-registered
ACTION: June agenda item.

7. Councillor's Reports

- (a) Outside Organisations
(i) Gliding Club update
There was a drone flying over the week-end and the gliders were out.
ACTION: Cllr. Smith to request that a note is placed in the Shenington Green regarding the flying of drones.
(ii) Karting Club; update
The Clerk to request an update from the enforcement officer.
ACTION: The Clerk to contact the enforcement officer.
- (b) Communication
(i) School update
No new report.
(ii) Village Hall Trustees update
No new report.
(iii) To review draft annual report
Councillors approved the draft prepared by Cllr. Furneaux.
ACTION: The Clerk was asked to forward to the Shenington Green.
- (c) Highways
(i) Traffic Calming; update

ACTION: June agenda item.

(ii) Mill Lane and Stocking Lane pot holes update plus road outside Karting Club

The road outside the Karting Club has been repaired.

(d) Countryside

ACTION: The clerk to ask Thames Water to remove markers on green.

(i) To consider planting trees on the Green

The tree officer has recommended trees that we already have planted in the area. The Chairman said that he was concerned about damage to utilities. He believes that a utility search should take place before trees are planted.

Councillors agreed that 1 tree is required to replace the Horse Chestnut which is diseased. The Chairman and Councillor Brummell agreed to mark 3 possible locations for a new tree. They would then liaise with residents and councillors. Once a location has been agreed a utility search will take place.

ACTION: The Chairman and Councillor Brummell to mark 3 possible locations for a new tree.

(e) Assets

(i) Village green kerbing

ACTION: June agenda item.

(f) Emergency Planning

Councillor Gosney said that she was willing to assist a resident with checking on the defibrillator.

ACTION: The Clerk to contact the resident.

(i) Grit update

ACTION: June agenda item.

9. District and County Councillor Reports

(a) To receive reports
No new reports.

10. To consider planning applications

(a) 18/00603/F - The Redlands, The Level
No comments or objections.

11. Financial/Administration Report

(a) Bank balances

The Clerk confirmed the following balances:

Community Account - £9,301.84

Business Account - £7,225.55

(b) To consider draft 2017/18 accounts

The Clerk had circulated prior to the meeting draft accounts. Councillors agreed that these accounts could be forwarded to our internal auditor.

(c) Data Protection Act

The Clerk can be the data controller.

(d) To review insurance policy

Councillors agreed that the current policy with Zurich Municipal is good value and should be renewed.

(e) Bank mandate form

It was agreed that the Chairman should be added to the list of signatories. A copy of the form is attached to these minutes.

- (f) To agree meeting dates for 2018/19
The second Wednesday of every month except August was agreed.
- (g) To review asset register
The asset register had been circulated prior to the meeting. Councillors agreed that it was correct.
- (h) To consider NALC recommended salary increase
This was approved.
- (i) End of year tax form submitted.

12. Second open forum

No questions.

13. Passing of any accounts for payment

The following accounts were proposed by Councillor Smith, seconded by Councillor Brummell and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (April) - £176.84
- (b) HM Revenue & Customs (PAYE) - £44.20
- (c) SWAVHCT - hire of hall (Jan-Mar) - £30.00

14. Closure of meeting

The next meeting will be on Wednesday, 13th June subject to availability.
The Chairman closed the meeting at 9pm.