

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH  
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON  
ON WEDNESDAY, 26<sup>th</sup> JULY 2017 AT 7.30PM**

**PRESENT:** COUNCILLORS: R. FURNEAUX (CHAIRMAN), C. BUCHANAN, A. COURT and G. SMITH

**1. Apologies for absence**

Councillors Brummell (business commitment) and Porter (holiday).

**2. Declarations of Interest**

The Chairman declared a personal interest in item 6(b)(ii) as a village hall trustee.

**3. Open forum**

No questions from the public.

**4. Acceptance of the minutes of the previous meeting (June)**

The minutes had been circulated prior to the meeting. Councillor Buchanan proposed that the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

**5. Matters arising from the minutes of the previous meetings:**

(a) The Bell Inn; new map

The Chairman said that he has forwarded a map to Cllr. Porter.

**ACTION: Cllr. Porter to mark up the map.**

(b) New councillor update

The Clerk reported that a resident has confirmed that they are still interested in becoming a councillor and will be attending the September meeting.

**6. Councillor's Reports**

(a) Outside Organisations

(i) Gliding Club update

No new update.

(ii) Karting Club update

The Clerk confirmed that she has emailed the planning officer who will investigate on her return from holiday. The Clerk was asked to follow up on this. The Clerk also reported that District Cllr. Webb is not aware of any annual karting licence but he is looking into this.

**ACTION: The Clerk to email the planning officer.**

The Chairman said that he has received a response from the Club in response to his email regarding karting traffic travelling through the village and the number of days they are now operating. The Club questions vehicles travelling through the village. Cllrs. Buchanan and Smith confirmed that a van with Karting on the side was seen by them travelling through the village. Unfortunately it was going too quickly for the registration number to be noted. Councillors also agreed that all karting dates should be shown on the karting website irrespective of whether they are organised by the Karting Club or another organisation. They are being held on premises leased by the Karting Club and so they are responsible. There was also confusion as to the difference between 'noisy meetings' and 'non noisy meetings'. Councillors

agreed that all meetings are noisy. The Clerk was asked to clarify this with the Planning Officer. It was agreed that the Chairman should respond to the Karting Club.

**ACTION: The Chairman to respond to the Karting Club. The Clerk to ask the planning officer to define 'noisy' and 'non noisy' meetings.**

- (b) Communication
  - (i) School update  
No new report.
  - (ii) Village Hall Trustees update  
No new report.
  - (iii) Cherwell Parish Liaison Meeting; information circulated  
Next meeting 8<sup>th</sup> November.
- (c) Highways
  - (i) Traffic Calming; update  
Councillor Buchanan reported that the Police will assist with speedwatch and will use their equipment. We need to let them have some dates.  
**ACTION: The Chairman to co-ordinate.**  
It was agreed that the Police should be asked to see new parents at the school making them aware of safe driving through our village.  
**ACTION: The Clerk to mention to the Police and to inform the school.**  
Councillor Buchanan said that she has written to County Highways requesting information on traffic calming.
  - (ii) Repairs to road by Karting Club update  
Patching work on the road by the Karting Club is currently due to take place early October followed by the Dragon.
  - (iii) Mill Lane and Stocking Lane pot holes update  
The Chairman said that he believes this is going to happen after the road by the Karting Club has been patched.  
**ACTION: The Clerk to confirm with County Highways**
  - (iv) Sugarswell Lane top dressing  
The Chairman had questioned why another local road was receiving treatment before the road by the Karting Club. A response has been circulated. Epwell Parish Council has also asked the same question.
- (d) Countryside
  - (i) Small signs for the wildflower areas update  
Councillor Court said that these will be in place shortly.
  - (ii) Path through the wildflower area  
Councillors reported that this has been cut.
  - (iii) Tree work requested
  - (iv) Duke of Edinburgh award update  
Councillor Court reported that the participants will be walking the footpaths and tidying them up.
  - (v) Tree on Shenington Hill update  
The Clerk confirmed that County Highways are aware of this tree.
- (e) Assets  
No new report.
- (f) Emergency Planning  
No new report.

## 7. District and County Councillor Reports

- (a) To receive reports  
No new reports.
- (b) Street sign for Long Acre update  
The Clerk reported that the sign will be erected shortly.
- (c) Grit bin at the end of Mill Lane update  
The Clerk reported that County Highways are aware that this requires replacing.
- (d) Notification of Cherwell District Planning Policy Consultation  
Councillors agreed not to comment.
- (e) Empty Homes Project  
Noted.

**8. To consider planning applications**

- (a) 17/01247/F - Stratton House, 3 Marshalls Close  
No comments or objections.  
**ACTION: The Clerk to respond to the planning department.**
- (b) 17/01201/F - Land north west of Fabis House, Rattlecombe Road  
Councillors discussed this application and agreed that the concern regarding the height had been addressed. It was agreed that the Parish Council would raise no comments or objections. The Chairman pointed out that the conservation officer and ecology had raised concerns so these areas will be addressed by the planning officer.  
**ACTION: The Clerk to respond to the planning department.**
- (c) 17/01202/LB - land north west of Fabis House, Rattlecombe Road  
See item 8(b).

**9. To receive results of planning applications**

- (a) 17/01055/F - Sugarwell Farm; granted
- (b) 17/00201/TCA - Mill House, Church Lane; no objections

**10. To receive correspondence**

- (a) OALC (June) Newsletter plus Good Councillors Guide  
The Chairman said that this newsletter asks for councillors to urge residents to ensure that their property is clearly marked in case they need emergency services.  
**ACTION: The Chairman to forward the Good Councillors Guide to councillors.**
- (b) Permission to paint bus shelter  
Councillors discussed this request. The Clerk pointed out that the bus shelter is in a conservation area and so should be painted in keeping with the surrounding area. It has also been painted in the last 2 years by a contractor at a cost to the parish. Concern was also expressed regarding insurance cover for children under 18 years of age. Councillors agreed that they could not give permission for the shelter to be painted by minors for the above reasons.  
**ACTION: The Chairman to respond to the resident.**  
Councillors agreed that posters painted by children could be displayed in the telephone box or the bus shelter.
- (c) Thames Valley Police open day; 5<sup>th</sup> August  
Details on the website.

**11. Financial/Administration Report**

(a) Bank balances

The Clerk confirmed the following balances:

Community Account - £8,249.36

Business Account - £7,220.68

(b) Bank reconciliation

The Clerk had circulated, prior to the meeting, the bank reconciliation together with payments and receipts worksheets. A copy of the bank reconciliation is attached to these minutes. It was noted that the worksheets show the budget versus actual payments and receipts. The parish is under budget on all areas of expenditure. The first half of the precept has been received.

(c) Clerk's training

The Clerk reported that she has attended a training course on audit requirements plus the transparency act.

**12. Open forum**

Councillors said that they have been asked about the removal of the straw bales on the green.

**ACTION: The Chairman to contact the organiser to arrange removal.**

**13. Passing of any accounts for payment:**

The following accounts were proposed by Councillor Buchanan, seconded by Councillor Court and carried unanimously.

(a) Mrs. C. Hill - Clerk's fee (June) - £176.84

(b) HM Revenue & Customs (PAYE) - £44.20

(c) Mrs. C. Hill - Clerk's fee (July) - £176.84

(d) HM Revenue & Customs (PAYE) - £44.20

(e) Clerk's expenses (Apr-Jun) - £48.99

(f) SWAVHCT - hire of hall (Jan-Mar) - £30.00

(g) SWAVHCT - hire of hall (Apr-Jun) - £30.00

**14. Closure of meeting**

The next meeting will be on Wednesday, 20<sup>th</sup> September at 7.30pm.

The Chairman closed the meeting at 9.05pm.