

**DRAFT MINUTES OF AN ORDINARY MEETING OF SHENINGTON WITH
ALKERTON PARISH COUNCIL HELD IN THE VILLAGE HALL, SHENINGTON
ON WEDNESDAY, 26TH JUNE 2018 AT 7.30PM**

PRESENT: COUNCILLORS: S. PORTER (CHAIRMAN), D. BRUMMELL, G. MARSHALL and G. SMITH

1. Apologies for absence

Councillors Gosney (personal commitment) and Woodcock (personal commitment).

2. Declarations of Interest

Councillor Brummell declared personal interests in items 6(a)(i) and (ii) as a family member is the landowner and 6(b)(ii) as a village hall trustee.

3. Open forum

No questions from the public.

4. Acceptance of the minutes of the previous meeting (May)

The minutes had been circulated prior to the meeting. Councillor Brummell proposed the minutes be accepted, seconded and agreed unanimously. The minutes were signed by the Chairman.

5. Matters arising from the minutes of the previous meetings:

- (a) The Bell Inn; to re-submit application
Councillors passed information to the Clerk to include in this application.
ACTION: The Clerk to update the application and resubmit.

6. Councillor's Reports

- (a) Outside Organisations
(i) Gliding Club update
No new report.
(ii) Karting Club; update plus arrangements for signage
Councillor Brummell confirmed that he is putting the sign out on race days.
- (b) Communication
(i) School update
It was reported that the school is still asking for 20mph through the village,
(ii) Village Hall Trustees update
No new report.
- (c) Highways
(i) Traffic Calming; update
It was agreed that there is no point in contributing towards a speeding device if we do not have enough volunteers from the parish to assist with monitoring.
ACTION: The Clerk to place a notice on the noticeboards and website asking for volunteers.
(ii) Mill Lane and Stocking Lane pot holes update plus road outside Karting Club
ACTION: September agenda item.
- (d) Countryside
ACTION: The Clerk to place a note on the website telling residents about the litter pickers they may borrow.

(i) To consider planting trees on the Green; location

The number of trees to plant on the green was reviewed following comments from residents. It was agreed that councillors would liaise with residents to find out where they would like trees planted.

ACTION: Councillors to liaise with residents.

(ii) Removal of water markers

The Clerk said that she has asked Thames Water to remove the markers on the green.

(e) Assets

The Clerk was asked to enquire about purchasing the telephone box for £1.

ACTION: The Clerk to contact BT.

(i) Village green kerbing

ACTION: September agenda item.

(f) Emergency Planning

(i) Grit update

ACTION: The Clerk to contact the County Council again.

7. District and County Councillor Reports

(a) To receive reports

No new reports.

8. To consider planning applications

(a) 18/01026/CDISC - Alkerton Stone Quarry

It was agreed that the Chairman would look at this condition and report to the Clerk if there are any concerns.

ACTION: The Chairman to look into this condition.

9. Financial/Administration Report

(a) Bank balances

The Clerk confirmed the following balances:

Community Account - £9,136.53

Business Account - £7,225.55

(b) To consider internal auditor's report

The internal auditor's report had been circulated prior to the meeting. The contents were noted.

(c) Data Protection Act

It was noted that the Parish Council will need to register with the Information Commissioner's Office at a cost of £40.

ACTION: September agenda item.

10. To consider approving the Certificate of Exemption 2017/18

Councillors agreed that we meet the exemption criteria and this certificate should be approved. The Chairman and the Clerk signed the form.

11. To consider the Annual Governance Statement 2017/18

The Chairman read out the questions. Councillors responded. Cllr. Smith proposed that the Statement be approved, seconded and carried unanimously. The Chairman and Clerk signed the Statement.

12. To consider the Annual Accounting Statements 2017/18

It was noted that the Clerk had already signed the statements. Cllr. Brummell proposed that these statements be approved, seconded and carried unanimously. The Chairman signed the statements.

13. To consider approving the 2017/18 accounts

It was agreed that these should still be approved as they give a detailed breakdown of expenditure and income. The Chairman and Clerk signed the accounts.

14. Second open forum

The Chairman suggested playing boules on the village green. He agreed to seek opinions from residents.

15. Passing of any accounts for payment

The following accounts were proposed by Councillor Smith, seconded by Councillor Brummell and carried unanimously.

- (a) Mrs. C. Hill - Clerk's fee (May) - £176.84
- (b) HM Revenue & Customs (PAYE) - £44.20
- (c) Mrs. C. Hill - reimbursement for 4 litter pickers - £55.80
- (d) Zurich Municipal - annual insurance - £257.60

16. Closure of meeting

The next meeting will be on Wednesday, 12th September.
The Chairman closed the meeting at 8.40pm.